



Summer Intern – Community Wellbeing Program

Non-unionized, 30 hours/Week (14 Weeks)

\$15 per hour

Internal/External Posting

Jane/Finch Centre is a community based organization driven by passion, innovation and strong commitment to social justice, community engagement, and collaboration. Our vision is a healthy Jane Finch community – strong, inclusive, socially and politically active through diversity, opportunity and participation. Every year we assist over 15,000 people through our programs.

The Position:

The Jane/Finch Centre is currently filling a position for a Summer Intern for the Community Wellbeing Program. This is a short-term, 30 hour/week, non-unionized position starting May 30, 2022.

General Responsibilities:

The Community Wellbeing Program Intern is responsible for the development of resources addressing mental health stigma within Jane and Finch communities, particularly among adults and older adults. Using appropriate engagement approaches, the successful candidate will also work closely with the program's Community Wellbeing Workers in co-facilitating regular workshops to promote mental health literacy and access among Jane/Finch residents across the lifespan.

Tasks and Responsibilities:

- Identify and compile accessible mental health resources within Jane and Finch and the Greater Toronto Area.
- Design and disseminate resource materials to promote mental health access within the community, with a particular focus on adults and older adults.
- Co-design and co-facilitate regular workshops targeted at promoting mental health and mental health literacy among program participants.
- Engage with relevant stakeholders including community partners and residents to assist in promoting the Community Wellbeing Program and other mental health services.
- Work with Community Wellbeing Workers in implementing, evaluating, and revising regular mental health workshops.
- Communicate project outcomes to the Manager of Community Wellbeing, the wider Community Wellbeing Team, and other relevant stakeholders.
- Actively participate in regular supervision and team meetings, and in available training opportunities.
- Contribute to other related projects within the Community Wellbeing Program and the centre.

Qualifications:

- Must be between 15-30 years of age at the beginning of the employment period
- Basic skills in workshop design and facilitation
- Demonstrated experience in coordinating community-based projects
- Thorough understanding of mental health, mental health stigma, and the social determinants of mental health
- Familiarity with communities, services, and resources in Jane and Finch neighbourhoods
- Excellent communication and organizational skills
- Ability to work as part of a team and independently
- Proficiency in a language that is spoken in Jane and Finch neighbourhoods will be considered an asset

COVID-19 Requirements:

New employees are required to be fully vaccinated against COVID-19 as a condition of being hired.

Please submit resumes and cover letters as one attachment to pablov@janefinchcentre.org

Resumes should be received no later than 4:00 pm on May 20, 2022 and should reference “Community Wellbeing Program Intern” in the subject line.

DIVERSITY, EQUITY AND ACCOMMODATION

Jane/Finch Centre is committed to having a workforce that is reflective of the diversity of the Toronto community and of our participants. We strongly encourage applications from: racialized persons, Indigenous persons, persons with disabilities, persons of minority sexual orientation or gender identity, and all those who can provide different perspectives.

Jane/Finch Centre is committed to hiring practices that are inclusive and barrier free, and will provide reasonable and appropriate accommodation during all stages of the hiring process in accordance with the Ontario Human Rights Code in order to ensure the equal and fair assessment of all job applicants. Applicants are asked to make any accommodation request in advance.