



Corner Commons Design/Build Assistant Green Change

May - July (8 weeks)
35 hours/week at \$15/hour
Internal/External posting

Jane/Finch Community and Family Centre is a community-based organization driven by passion, innovation and a strong commitment to social justice, community engagement, and collaboration. Our vision is a healthy Jane and Finch community – strong, inclusive, social and politically active through diversity, opportunity and participation.

Our Green Change/Community Development team works with residents, community partners, and others to address local priorities and systemic issues and create more inclusive and equitable spaces.

Coordinated by the Jane/Finch Centre, [Corner Commons](#) is a community-led project that aims to transform the Jane Finch Mall parking lot into a vibrant public space that is safe, welcoming, and accessible to all. Thanks to funding from the Government of Canada's Healthy Communities Initiative, Corner Commons was successfully installed last year from July to September 2021, and will be returning again in 2022!

The Position

This position will be full-time (35 hours/week) for 8 weeks beginning in May, 2022. The pay rate is \$15 per hour.

Supervision and Mentorship:

The Manager of Community Planning and Development and Community Design Coordinator will supervise the Corner Commons Design/Build Assistant, ensuring their health and safety, overseeing the completion of key tasks, and providing regular feedback through one-on-one check-ins. The Design/Build Assistant will also work closely on a daily basis with local volunteers, resident leaders, grassroots groups, partner organizations, as well as Jane Finch Mall staff.

The Design/Build Assistant will gain hands-on experience with taking a project from design to construction, working alongside professional architects and urban designers at local architecture and design firm Perkins&Will as well as students and instructors from the Daniels Faculty of Architecture, Landscape, and Design at the University of Toronto. They will learn everything from carpentry to gardening, while growing their skills in problem-solving, teamwork, leadership, and communication.

General Responsibilities:

The Design/Build Assistant will assist with this year's installation of Corner Commons, along with the day-to-day maintenance and operations of the space. They should be passionate about creating equitable public spaces and working with a large group of people to bring a collective community vision to life. Responsibilities will include working with lumber and power tools, painting furniture and asphalt, gardening, and supporting our team of volunteers from the community.

All in-person design and construction activities at Corner Commons will be conducted in accordance with City of Toronto, provincial, and Jane/Finch Centre public health and safety guidelines and practices.

Specific Responsibilities:

- Actively contribute to the design process for this year's installation and its key features, like seating, shade structures, stage, signage, and public art
- Assist with material/equipment sourcing and selection
- Assist with construction, gardening, and other installation tasks, as well as general site maintenance and repairs
- Support volunteers with their skills development and completing their tasks successfully
- Participate in regular team check-ins, Corner Commons Working Group meetings, site meetings with the landowner and any contractors, and other project meetings with residents and partners
- Participate in project debriefs and evaluations
- Perform other general tasks as required, such as community outreach and social media content creation

Key Qualifications:

- Interest in pursuing a career in construction, architecture, urban planning, landscape architecture, design (e.g. environmental design, industrial design, etc.), and/or project management
- Current or former resident of Jane-Finch (or the larger Humber River-Black Creek area) and/or experience living or working with other low-income, racialized communities
- Committed to social justice and equity and working with a strong anti-racism and anti-oppression framework
- Comfortable talking with and engaging people of all ages and backgrounds
- Ability to work both independently and collaboratively in a team
- Strong attention to detail
- Self-starter who has good organizational skills and is flexible to changing plans
- Good communication skills, both written and verbal
- Ability to work flexible hours, including evenings and some weekends, as needed
- Ability to communicate in another language commonly spoken in the Jane-Finch community (e.g. Spanish, Vietnamese, Twi, or Arabic) is an asset

COVID-19 Requirements:

New employees are required to be fully vaccinated against COVID-19 as a condition of being hired.

Other Job Requirements:

The position will also involve and require:

- Working outdoors in all kinds of weather (heat, sun, rain, wind)
- Repetitive tasks, such as bending, crouching, and reaching
- Walking, standing, and working on your feet in a parking lot
- Lifting heavy objects, like building supplies and equipment, wood furniture, planters, tents, etc.

***This position has been funded through the Canada Summer Jobs program. To be eligible, candidates must:**

- Be between 15 and 30 years of age at the start of employment
- Be a Canadian citizen, permanent resident, or person to who refugee protection has been conferred under the Immigration and Refugee Protection Act for the duration of the employment
- Have a valid Social Insurance Number at the start of employment and be legally entitled to work in Canada in accordance with relevant provincial or territorial legislation and regulations

Please submit your resume and cover letter as a single file to clarasr@janefinchcentre.org by Friday May 20, 2022 at 11:59PM. Please include "Corner Commons Design/Build Assistant" in the subject line.

DIVERSITY, EQUITY AND ACCOMMODATION

Jane/Finch Centre is committed to having a workforce that is reflective of the diversity of the Toronto community and of our participants. We strongly encourage applications from: racialized persons, Indigenous persons, persons with disabilities, persons of minority sexual orientation or gender identity, and all those who can provide different perspectives.

Jane/Finch Centre is committed to hiring practices that are inclusive and barrier free, and will provide reasonable and appropriate accommodation during all stages of the hiring process in accordance with the Ontario Human Rights Code in order to ensure the equal and fair assessment of all job applicants. Applicants are asked to make any accommodation request in advance.